

Elias Motsoaledi Local  
Municipality



P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2893

Supply Chain Unit  
Procurement

Our Ref:  
Ons Verw: AVEB 14/05/18

Correspond with the Municipal Manager  
Korrespondeer met die Munisipale

14 MAY 2018

**INVITATION TO QUOTE (RFQ-AVEB 14/05/18)**

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items.  
The price must indicate vat as well as delivery (where applicable).  
In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

ITEM	DESCRIPTION OF GOODS/SERVICE	QTY
1	ACTUARIAL VALUATION OF POST EMPLOYEE BENEFITS IN TERMS OF GRAP 25	1

Quotations must be deposited in a box marked "**ACTUARIAL VALUATION EMPLOYEE BENEFITS**" not later than **25 May 2018 at 12:00** Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone M Mthimunye (**SCM UNIT**) at 013 262 3056

**EVALUATION CRITERION (80/20)**

**Minimum Requirements:**

- Central Supplier Database registration report (Detailed/Summary)
- Tax Compliance Status Pin
- Valid copy of company registration document
- Certified B-BBEE Certificate issued by SANAS VERIFICATION AGENCY or original Sworn Affidavit from commissioner of oath (**Failure to submit certified B-BBEE or original Sworn Affidavit; No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 1,4,6.1,8 and 9 Forms
- Proof of Municipal rates and taxes or services charges of the company and its directors not in arrears for more than 90 days or confirmation from the municipality if municipal rates and taxes are not levied (Both for the company and its directors) as per CK form address; statement or tax invoice not older than 3 months; if leasing, a signed lease agreement by the lessor and the lessee and statement of municipal rates in the name of the lessor must be attached.
- **Bidders must be a registered member of the Actuarial Society of South Africa. Bidders must attach certified proof of registration certificate**
- **Bidders must have successfully completed two employee's actuarial valuations for municipalities and /or government sector institutions (appointment letter or purchase order be attached)**



REQUEST FOR A FORMAL WRITTEN PRICE QUOTATION

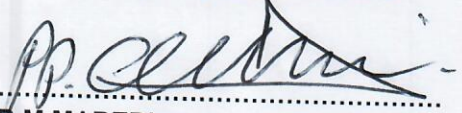
Bid Number: RFQ AVEB 14/05/2018

CLOSING DATE 25 MAY 2018 TIME 12:00

ACTUARIAL VALUATION OF POST EMPLOYMENT BENEFITS IN TERMS OF GRAP 25

The following conditions to bid exist: (Failure to comply may result in your bid being disqualified)

1. Bidders should ensure that bids are delivered timeously to the correct address as indicated below. If the bid is late it will not be accepted for consideration. Bids must comply with the submission requirements as stated in the bid document
2. All quotation prices must include VAT
3. Bid will be evaluated according to the 80/20 points system
4. Documents can be obtained during office hours from 8h00-16h00 at Elias Motsoaledi Local Municipality, Supply Chain Unit, 2<sup>nd</sup> Grobler Avenue, Groblersdal
5. The bid document is also available on the Municipality's website at [www.eliasmotsoaledi.gov.za](http://www.eliasmotsoaledi.gov.za)
6. The quotation must be deposited in the entrance lofty area, Municipal offices, 2<sup>nd</sup> Grobler Avenue, Groblersdal
7. Telephonic, facsimile, electronic/emailed and late bids will not be accepted
8. The lowest or any quotation shall not necessarily be accepted and the municipality reserves the right to accept any part of the bid

  
.....  
R.M MAREDI  
MUNICIPAL MANAGER

Date: 2018/05/14

**Elias Motsoaledi Local  
Municipality**

1.4 MAY 2018

**Municipal Manager**